

MINUTES OF THE SEPTEMBER 25, 2019 REGULAR MEETING

Directors Present: Barb Bernard, Matt Cordova, Corinne Koehler, Jerry Martin, Donna Phillips, Bud O'Hara, Ron Serna

Also Present: Attorney Don Banner
Administrator Rick Kidd

Guests: Kim Kock, NorthStar Engineering
Lynn Clark, HARP Executive Director
Tom Latka, Artist
Cynthia Ramu, Mural Artist and Educator

The regular meeting of the Pueblo Conservancy District was called to order by President Koehler at 10:00 am. A quorum was present.

Minutes:

The minutes of the August 28, 2019 regular meeting were reviewed. Martin moved to approve the minutes and Serna seconded. The motion passed.

Public Forum:

None

HARP:

Lynn Clark was invited to address requirements for art along the Riverwalk and a location for a Conservancy District memorial. Clark said that there is a lot of history telling in Pueblo, but not much about the Pueblo Conservancy District and how HARP came to be. She said that she had met with Bernard and she feels that there is a site near Upper Lake Elizabeth that would be a good location for a District memorial. HARP recommends that art be either ceramic or bronze. These media have been found to be relatively easy to maintain and vandalism resistant. The HARP Authority is not generally involved in the selection process of the actual pieces of art. They do need to fit in the general theme of the history of the area. The art should be in scale with other things in the area. There is a statue of St. Francis near the proposed area and it is at 1/16th scale. Any narrative must be readable by both young and old. Artwork must be fully funded before installation can begin. HARP will insure it. Generally, the ownership of art pieces is turned over to the City of Pueblo, but it does not have to be. The Authority can work with the District on a gift agreement. They will accept donations on behalf of the District. Donors will then receive an enterprise credit. Donations would have to specifically identify that they are for the benefit of the Pueblo Conservancy District memorial.

Treasurer's Report:

Accountant's Compilation Report – Bernard stood in for Willumstad. She had reviewed the report and all looks to be in order. She did feel that there should be another comparative column added and will discuss that with the accountants. Bernard moved to receive and file the accountant's report. The motion passed.

Bills – Bernard said that the bills are the routine expenses. She moved to pay the bills and Cordova seconded. The motion passed.

The following bills were posted for review and approval:

BSJ Operations and Maintenance Account:

\$ 475.00	MGPM, Monthly Accountant fees
\$ 7,000.00	MGPM, Compilations and Audit Preparation
\$ 500.00	B&B, Attorney Fees
\$ 1,700.00	Kidd Engineering, Administrator/Engineer fees
\$ 10.00	Kidd Engineering, Document shredding charges
\$ 40.87	Kidd Engineering, Office supplies
\$ 360.48	Kidd Engineering, SCACO Conference room bookings
\$ 200.00	Bernard, Director's Fee
\$ 200.00	Cordova, Director's Fee
\$ 200.00	Koehler, Director's Fee
\$ 200.00	Maroney, Director's Fee
\$ 87.00	Maroney, Mileage for attending Fountain Creek committee meetings
\$ 200.00	Martin, Director's Fees
\$ 200.00	O'Hara, Director's Fee
\$ 200.00	Phillips, Director's Fee
\$ 200.00	Serna, Director's Fee
\$ 200.00	Willumstad, Director's Fee
\$ 112.50	SRDA, Tour bus charter
\$ 8,345.00	Spaccamonti Excavating, Grove and Lake Runyon areas levee weed cutting and removal, and Lake Runyon trash rack cleaning

BSJ Construction Draw Account:

\$ 387.50	Kidd Engineering, Phase 6 Planning and Coordination with City of Pueblo
\$ 3,490.00	NorthStar Engineering, Phase 6 Construction administration and reimbursable expenses August 24 through September 21, 2019
\$ 2,002.50	NorthStar Engineering, Maintenance Fund Assessment Support, Consultations, etc. and reimbursable expenses
\$ 1,800.00	NorthStar Engineering, Maintenance and Artist Location indexing, mapping, and stamping
\$ 3,274.00	NorthStar Engineering, Fountain Creek Floodway Zone MFA Analysis and reimbursable expenses

\$ 270.59 Pueblo County Treasurer, 1912 W 16th Street prorated taxes

BSJ Reserve Account:

\$ 20430.85 Pueblo Conservancy District – Transfer to Operating Account

BSJ Bond Loan Account:

\$ 16,227.09 Pueblo Conservancy District – Transfer to Draw Account

President's Report –

Koehler said that she learned of the tax delinquency on the 16th Street property while she was doing some early morning reading. Kidd said that he had gone to the Treasurer's office and it is for the prorated taxes due prior to the closing on the property. He confirmed that it has been shown as tax exempt since that time. Kidd noted that the tax statement did not include a fee for the maintenance fund assessment. Kock took the tax report and said that he would have Cuppy look into that. Koehler said that the City is up for approval of the GOCO grant request. The amount, pending GOCO Board approval, is about \$1.2M for half of the request amount. The GOCO Board meeting is this coming Friday.

Administrator's Report –

Kidd said that he received a quote of \$500, from Two Men and a Truck, to move the District's safe to his place, if they can even move it. Their criteria weight limit is 800 pounds and they suspect it may be significantly heavier than that. Kidd said that he had tried to sell it through Racine's. They thought they may have a buyer interested in an old safe, but nothing ever materialized. Kidd is to list the safe on Craigs List and see if there is any interest. Kidd said that the CWCB was under-asked, last time around, for grant funding on wildlife and recreation projects. The next application due date is December 1st. Kock is to talk to the City about some of the in-channel work that is in the master plan and see if there is a possibility to apply for help on some of that.

Recreation Committee –

Kock reported that they were originally supposed to have final design of the first phase of the Master Plan work completed by September 30. Now the City has changed their minds on what they want done. He is supposed to meet with them again tomorrow.

Fountain Creek Committees-

No report.

'21 In '21 Celebration-

Bernard reported she learned about a movie made during the 1980's about the 1921 Flood. She said that it is a very good movie. She is hoping to get a copy of it. The committee is wanting to coordinate activities for all of the different entities who have expressed an interest in doing something special for the celebration period. Bernard has talked to Paulette Stewart about the Rawlings Foundation and the potential of obtaining some funding from them.

Levee Construction--

Kock reported that ASI is trying to get a contractor lined up to take care of the required Phase 3 warranty work. The SHHPO agreement with Colorado needs to be extended and they are working on that application. Banner is working on paperwork to extend the access agreement with the Pueblo Board of Water Works.

NorthStar has received pricing from KR Swerdfeger for the Phase 6 project. They were hoping to add in the City work as line items. That is not going to happen so they will run with preparing the contract with what they have and then the City work will have to be added in as change orders. Kock reminded the Board that they approved a notice of award with Swerdfeger but not a final contract with current values. This will be presented at the October meeting.

NorthStar and Kidd are working on a design, in collaboration with the Board of Water Works, to change the drive system for the HARP diversion gates so that the structure can be taken down flush with the ground. Another issue that has come up is that the temporary crossing of Wildhorse Creek and the ramp up to the top of the Levee need to be turned into permanent access structures. These will be used for District access for maintenance, access for City recreational improvements, and access for artists.

NorthStar, Banner and Kidd met with the City to discuss transfer of City grant funds for payment to Swerdfeger through the District. City purchasing agreed that they can and will do a transfer. Banner was asked to draft an agreement but the City has not yet provided a copy of a prior agreement to use as a template.

Old Business:

Mural Guidelines --

O'Hara and Serna presented the guidelines as provided in the Board packets. Some typographic errors were noted to be changed. They changed the guidelines to allow the artists to have a helper. O'Hara said that they would like to see the guidelines posted on the District's website. Banner suggested that the application documents go to a designated email address that the guideline committee members would have access to. O'Hara said that they plan to have a monthly meeting to discuss applications. O'Hara moved to approve the guidelines as posted in the packets as amended. Serna seconded. Kock said that they should have the exhibit for locations available in one to two weeks. The motion passed.

School Logos -- Serna showed a picture of the Pueblo West High School logo. Serna moved for approval of this logo to be the first to be painted on the Levee. O'Hara seconded and the motion passed.

Artist Call -- They are going out with a call to artists in October.

Fountain Zone –

Kock said that they have submitted boundary information to the County and have had three meetings with the Assessor's office. They do not have any projections yet but believe they should be getting some property valuation information pretty soon.

The County got out the information for 2019 assessments to NorthStar early. NorthStar will be working on updating the Maintenance Fund Assessment data base. They anticipate having maintenance fund assessment amounts information for 2019 by the next meeting, and hope to also have projections for a proposed Fountain Zone.

New Business:

2018 Budget Amendment – Kidd said that the proposed amended budget in the packet is per recommendations from Todd Mihelich and has been reviewed by Sam DeNardo for meeting compliance for a clean audit report. Banner said that the amendment is a technical adjustment due to the new CWCB loan, Bank of the San Juans loan payoff, etc. Cordova moved to approve the 2018 Budget Amendment. Phillips seconded and the motion passed.

2018 Audit Report – Sam DeNardo provided copies of the final 2018 Audit Report. He left before the meeting began, but said the report is the same as the preliminary report discussed at the August meeting except that the footnote concerning the imbalances related to the various loans had been removed. Bernard moved to approve the 2018 Audit Report and Phillips seconded. The motion passed.

Nominating Committee – Kochler asked for volunteers to serve on a nominating committee for the 2020 officers. She reminded the Board that they decided in 2018 that the Vice President will move into the office of the President. Martin, Cordova, and O'Hara volunteered to serve on the nominating committee.

Other Business:

Bernard informed the Board that she will be serving as an Interim Director of the Pueblo Housing Authority through December.

There being no other business to come before the Board the meeting was adjourned at 11:25 pm. The next regular meeting will be on October 23, 2019, at 10:00 am.

APPROVED:

Corinne Koehler, President

Jerry Martin, Secretary