

MINUTES OF THE AUGUST 28, 2013
REGULAR MEETING
OF THE PUEBLO CONSERVANCY DISTRICT

Directors Present: Paul Willumstad, Matt Cordova, Donna Phillips

Also Present: Administrator Rick Kidd, Counselor Don Banner

Guests: Carla Sikes, Pueblo Assistant City Attorney
Sean McCarthy, Pueblo West Representative
Kim Kock, NorthStar Engineering
Mike Cuppy, NorthStar Engineering
Kathy Duran, Cynthia Ramu, Aaron Duran, Rita Dondo, Gus Sandstrom

With a quorum present, the Pueblo Conservancy District regular board meeting was called to order at 2:30 pm.

Minutes:

The minutes of the July 24, 2013 regular meeting were reviewed. Cordova moved to approve the minutes. Motion passed.

Treasurer's Report:

The July 2013 accountant's reports were presented for review. Cordova moved to receive and file the accountant's reports and pay the bills. Motion passed.

Bills – The following bills were posted for review and approval:

\$ 400.00	Black Hills Energy, Lake Runyon Electrical
\$ 350.00	MBD&G, Monthly Accountant fees
\$ 420.00	MBD&G, Setup Maintenance Fund Assessment & Revenue Schedules
\$ 500.00	Banner and Bower, Attorney fees
\$ 600.00	Kidd Engineering, Administrator/Engineer fees
\$ 187.50	Kidd Engineering, Bustillos Residence and 11 th Street Bridge
\$ 12.41	Kidd Engineering, Card and Stamps
\$ 184.70	Cordova, Director's Fee
\$ 184.70	Phillips, Director's Fee
\$ 184.70	Willumstad, Director's Fee
\$ 298.30	Chem-Way Lawn Care, Levee Weed Spraying
\$ 860.00	NorthStar Engineering, Appraisal Phase III Progress Payment for July and August
\$ 3,750.00	Colorado Vegetation Management, Concrete Levee-River Side, Weed Spraying Coop w/ County

President's Report –

Jim Munch submitted the 2014 HARP budget showing \$65,000 as the contribution from the District, versus the \$50,000 as called for in the IGA. He apologized and told Willumstad that he will correct this.

Administrator's Report-

Kidd said his items will be covered during new business.

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Old Business:

Maintenance Fund – Kock reported that the County has not been providing parcel updates to them for the assessment schedule. Banner said that he had talked to the County about the process of getting the NorthStar computer system and the County IT system talking to each other. Cuppy said that he had not received anything back on that yet. Banner suggested a meeting between himself, NorthStar, County IT, and the County Assessor. It was agreed for Banner to schedule a meeting.

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PACOG Presentation – Kidd reported that the District is scheduled to make a presentation to PACOG at their September 26 meeting. The meeting starts at 12:15 pm.

Pueblo West Re-use Line – Sikes reported that the City has not received any mapping from Pueblo West yet. Kock reported that Pueblo West is working to obtain some easements and rights-of-way.

New Business:

Budget – Banner asked for a preliminary budget to submit to the Court prior to the Board considering it for approval.

Arkansas Levee Repair and Maintenance – Kock briefed the Board on the Assessment Team's thoughts for moving forward. He said that the earliest that we will be able to get construction started on the Arkansas Levee is Fall 2014. They estimate it will take about three years for construction activities. Therefore, if work is started the Fall of 2014 it will not be finished before the Winter of 2017. For the construction work to begin the Fall of 2014 it will be necessary to start the design work no later than the Spring of 2014. Kock said that they could be doing surveying, geotechnical testing, and condition assessments this winter. Banner suggested that the geotechnical contractor, for liability reasons, be responsible to the District. Banner is to check to see if the District must advertise RFP's for geotechnical and design services. Willumstad asked NorthStar to develop a timeline for the design and construction process.

Arkansas River Levee Mural Program – Cynthia Ramu has been a part of this program since 1988. In 1995 it officially broke the Guinness Book of World Records for the largest mural. She would like to see a published procedure for continuing work to repair and expand the murals. Ramu wants this process to be a positive reflection on Pueblo and she wants to keep the painters safe. Her desire is to keep the mural project alive and for Pueblo to be in a position to host a Mural Festival. Ramu said that she currently has six groups that want to come in and make repairs, or are interested in new paintings. Sandstrom proposed a formal agreement for maintenance and authorization to contract for repair and oversight under the umbrella of the District's maintenance program. Since access to the Levee is a major impediment to continued work, Sandstrom believes that as a "maintenance item" the District's court order allowing access in for maintenance and repair would apply to the mural project. Sikes suggested that the District may want to enter into a contract agreement, with Ramu, for overseeing the mural project work. Ramu would also like for there to be process to approve waivers for repair work to existing paintings without requiring a full Board meeting.

Bustillos Residence, 605 East B Street – Kidd showed pictures and discussed the damage caused to the Bustillos garage and retaining as a result of saturated soils pushing against them. The damaged area is at the toe of an embankment fill supporting railroad tracks. Kidd said that the embankment and tracks appear to be on land that is still owned by the District. Kathy Duran said that the family is not asking for money, but they would like to have a 5-ft wide buffer between their property line and the bottom of the toe of the embankment slope. They would also like approval for access across District owned property to the east. Phillips offered a motion to take this up at the next Board meeting. Motion passed.


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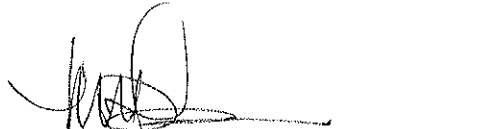
11th Street Bridge -- Kidd showed maps of the proposed realignment and rights-of-way that the City would like to acquire for construction of the new bridge. Kidd suggested that since the District will be needing additional land from the City for rebuilding the Wildhorse Creek Levee that there is an opportunity to do some trading for mutual benefit. Sikes said that the bridge project is being constructed with federal funds. Therefore, there cannot be a contingent agreement. Banner suggested that it should be possible to do this with simultaneous agreements that do not reference one another.

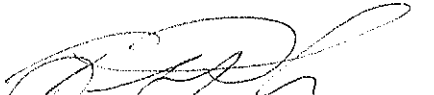
There was a question if future meetings need to be started at an earlier time due to increased business for the Board.

There being no further business to come before the Board, the business meeting was adjourned at 3:48 pm. The next regular meeting date will be September 25, 2013, at 11:00 am.

APPROVED:


Paul Willumstad, President


Matt Cordova, Treasurer


Donna Phillips, Secretary