

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF
THE PUEBLO CONSERVANCY DISTRICT

January 5, 1923

A special meeting of the Board of Directors of the Pueblo Conservancy District was held in the office of Chas. W. Lee, 302 Thatcher Building, at 10:30 A. M. January 5, 1923. The meeting was called to order and presided over by Chas. W. Lee, Chairman.

All Directors were present, also General Counsel Chas. M. Rose and Engineer Barton M. Jones. The minutes were kept by the Secretary, E. D. Spruill.

Minutes of the meeting of January 2, 1923 were read and duly approved.

The following bills were read: Namely:

651 Rizer & Co.- blueprints	\$	39.28
652 Chas. M. Rose-certifying copies		7.00
653 Franklin Press-office supplies		28.75
654 Western Union Tele. Co.		10.31
655 Walker Motor Co.-Auto sundries		19.73
656 Arthur & Allen (Rock Canyon work)		441.29
657 Clason Map Company-blue line prints		7.21
658 Underwood Typewriter Co.		113.50
659 Knebel Sporting Goods Co.		3.55
Supplies for Rock Canyon borings		
660 P. D. Fitzpatrick-expense and time		861.10
661 S. M. Woodward-expense and time		716.10
662 Pueblo Hardware Co. Rock Canyon borings		18.20
663 Pryor Furn. Co.-office fixtures		156.00
664 Pueblo Star Journal-office record		1.80
665 Loewenthal Bros.-Office lighting		3.25
666 A. B. Rausch -work on pump used on test borings		4.75
667 N. O. Nelson Mfg. Co.- Engineering supplies		18.53
668 A. E. McGregor-Auto service in transporting men to Rock Canyon		30.90
669 O. L. Hoebel- Denver and return		22.64
670 B. M. Jones-use of personal auto.		90.00
671 B. M. Jones-three trips to Denver and return		38.38
672 Dayton-Morgan Eng. Co.-stamps etc.		50.00
673 C. A. Bock-expense Dayton to Pueblo		65.14
674 W. J. Smith Jr.-freight on desk		16.66

The bills all bearing the proper O. K., Mr. Raber moved that the bills be allowed and that warrants be drawn upon the Treasurer for the several amounts. The motion was seconded by Mr. Nuckolls.

Vote: Ayes, Lee, Raber and Nuckolls.

Nays, none.

Thereupon the Chairman declared the motion duly passed.

After some discussion as to comparative features of the several plans, Mr. Jones retired.

Willison

Mr. Rose reported that Mr. Willison had come to Pueblo in response to his letter and that he, together with Mr. Willison, had held a conference with the Board of Appraisers. A discussion was held with Mr. Willison as to his methods of valuing buildings and as to possible costs. It was determined that the twelve or fifteen larger buildings could be valued in approximately ten or twelve days at the cost of \$15 per day and expenses for Mr. Willison. Mr. Rose stated that the Board of Appraisers recommended that this be done. Therefore a motion was duly passed authorizing the Board of Appraisers to employ Mr. Willison for the special work.

Mr. Rose reported that Mr. Dennis was in the field working in cooperation with the Engineers of the D&RGW Ry and ours.

Mr. Raber introduced the following Resolution and moved it's adoption:

BE IT RESOLVED:

That no obligation involving the expenditure of money shall be incurred by the Pueblo Conservancy District except by the Board of Directors or some person duly authorized thereunto; that the Secretary shall keep a payroll record bearing the names of all employees of the District, which record shall show the period covered, the department for which such expenditure was made, the name of the employee, the character of the work done, the specific days employed, the rate of such employment per day or otherwise, and the amount earned; that the said payroll shall be certified by the head of the department authorized to make the expenditure, the clerk making the entry, and the Secretary of the District; that said payroll shall be substantially in the form hereto attached which is ordered to be made a part of the files of the proceedings of this Board.

At least once each month the Secretary shall present such payroll so prepared to the Board of Directors of the District for approval or disapproval, and when the same has been approved by the Board, the President of the District is hereby authorized to indicate such approval by his signature on said payroll; and upon such approval being indicated by the President as aforesaid, the Secretary is hereby authorized to prepare the vouchers for the amounts due on said payroll accordingly, as hereinafter set forth.

All claims not included on said payroll shall be presented to the Board of Directors of the District in bill form showing the nature, character and the amount due; before such bill shall be approved by the Board it shall bear the signature of the person authorized by the Board to incur such expenditure; and upon approval by the Board, the Secretary is hereby instructed and directed to prepare vouchers for the same accordingly.

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Upon the approval by the Board of Directors of amounts to be paid on payroll, or bill as aforesaid, the Secretary shall prepare a voucher for the same, which voucher shall state the name of the person to whom payment is to be made, and the amount of such payment, and shall be approved by the Secretary and President of the District by affixing their signatures thereto; the Secretary shall also prepare an order upon the Treasurer of the District stating the name of the person to whom payment is to be made and the amount of such payment, corresponding to the voucher aforesaid; and said order upon the Treasurer shall be signed by the Pueblo Conservancy District by the President thereof and attested by the Secretary. Upon the presentment of any such order the Treasurer of the District is hereby authorized and directed to pay by drawing upon any funds of the District available for such purposes, the amount of said order, in favor of the person indicated therein.

The voucher, order upon the Treasurer, and the check to be used by said Treasurer for payment of obligations of the District, shall be substantially in the form hereto attached and hereby ordered to be made a part of the permanent files of the proceedings of this Board.

All acts of agents or officers of the District heretofore done in conformity with this resolution are hereby approved and confirmed.

The motion was seconded by Mr. Nuckolls, resulting in the following vote:

Ayes:-Lee, Raber and Nuckolls.

Nays:-None.

Thereupon the Chairman declared the motion duly passed.

There being no further business to come before the meeting, it was, upon motion, adjourned.

Read and Approved:

Chas Lee
W. P. ...
[Signature]
 Directors.

E. P. Spruill
 Secretary.