

MINUTES OF THE JANUARY 22, 2014  
REGULAR MEETING  
OF THE PUEBLO CONSERVANCY DISTRICT

Directors Present: Paul Willumstad, Matt Cordova, Donna Phillips (10:50)

Also Present: Administrator Rick Kidd, Counselor Don Banner

Guests: Jacque Wachob, Colorado City Representative  
John Kenney, Colorado City Representative  
Kim Kock, NorthStar Engineering  
Jean Latka, Citizen

With a quorum present, the regular meeting of the Pueblo Conservancy District was called to order at 10:35 am.

Minutes:

The minutes of the December 9, 2013 regular meeting were reviewed. Cordova moved to approve the minutes. Motion passed.

Jean Latka said that she is concerned about trash in the ravine beside her house. Kidd reported that he had located the trash and Carla Sikes confirmed, via email, that it is on City owned property. Latka said that she would like to bur a couple dump truck loads, probably 30 tons, of the rock the District has stored at the Pearl Street Parking Lot. Kidd explained that the rock was initially used to build access to the levee side of the River for the repair work done in 2011-2012. The Board had decided to retain ownership of the rock in the event that it was needed to build access when certification repairs are done, or to be used in the repair construction work. After discussion it was decided that the Board would continue to retain possession and not sell any rock at this time. Latka asked about purchasing additional land adjacent to their properties along the bluff above Corona. Willumstad suggested that she contact Pat Kyffin, with Prudential Realty. The Board is utilizing her services to market excess properties.

Treasurer's Report:

The draft November 2013 accountant's report was reviewed. Kidd explained that the December 2013 report will not be available until year end close-out information is received. Cordova moved to receive and file the November report and pay the bills. Motion passed.

Bills -- The following bills were posted for review and approval:

\$ 350.00	MBD&G, Monthly Accountant fees
\$ 500.00	Banner and Bower, Attorney fees
\$ 19.50	Banner and Bower, E-Filing fees
\$ 6,047.50	Banner and Bower, 2013 work on Maintenance Fund Appraisal and Assessment Program
\$ 1,640.00	Banner and Bower, 2013 Miscellaneous Legal Counsel
\$ 600.00	Kidd Engineering, Administrator/Engineer fees
\$ 140.00	Kidd Engineering, Audit Preparation Meeting with Accountants
\$ 184.70	Cordova, Director's Fee
\$ 184.70	Phillips, Director's Fee
\$ 184.70	Willumstad, Director's Fee
\$25,191.25	NorthStar Engineering, Arkansas Levee "As-Constructed" Survey and Conditional Evaluation Contract
\$ 4,387.00	Alta surveys, Wildhorse Creek Levee Preliminary Design Surveys
\$ 49.50	The Pueblo Chieftain, Annual Budget Hearing Ad

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\$ 840.00	Southeastern Colorado Heritage Center, 2014 Membership, including storage and meeting space
\$ 1,101.60	United States Treasury, 2013 FICA Withholdings and Contribution

President's Report –

Willumstad reported that Pueblo West has filed a law suit against the City concerning issues surrounding the planned Pueblo West sanitary sewer return flow outfall into Wildhorse Creek. Kidd said that he is concerned if they want to install the pipeline along the east side of Wilhorse Creek. The Wildhorse Levee needs to be enlarged, extended to 18<sup>th</sup> Street, and the intent has been to use as much onsite material out of the Creek channel as is practical. Any additional fill material will have to be imported. Kock said that there are several other issues surrounding the pipe and potential discharge points. He said that City planning for years has been for there to be a utility corridor along the east side of Wildhorse Creek. Pueblo West has been wanting to put their pipe on the west side.

Administrator's Report-

Kidd reported that Sean Tapia has asked him for the names of the current Board members. This was a request to him from Sal Pace. Willumstad said that Buffie McFadyen is planning to run for congress. Kidd said that before Christmas there were two homeless camps on the north side of Thomas Phelps Creek, east of I-25. Shortly after the first of the year they were abandoned, leaving trash behind.

Old Business:

Website Development – Banner reported that two domain names have been reserved by Rick Thomas. They are PuebloLevee.com and PuebloLevee.org. He and Thomas have discussed layout concepts and that the website would have links to District history, photographs, District organization, Board members, minutes, meeting agendas, levee repair design and construction status reports, etc.

New Business:

2014 Meeting Posting Locations – Kidd said that statute requires that at the first meeting of the year the Board is to designate a minimum of three locations within the District where the schedule of meetings will be posted. It is also required that the meeting schedule and agenda be posted at the County Courthouse. It was decided to continue the postings at the previous locations. They are: the Heritage Center, the Pueblo Judicial Center, and the bulletin board in the hallway to where the interim City Council chambers were. If a bulletin board is put up at City Hall (1 City Hall Place) then the posting location will change to the new bulletin board.

The March 2014 meeting was moved to March 20<sup>th</sup>. This is a Thursday.

Arkansas River Levee Survey – Kim Kock reported that they have completed the surveys along the River side of the levee slope. They are starting surveys along the toe of the slope and other points that need to be a part of the comprehensive survey. They have completed a visual assessment of the levee areas that were dry enough to see at the time. They will be going back to the wet areas, hoping that water levels have dropped enough for them to see more. Kock hopes to bring a sample excerpt from the data base that they are preparing. They have taken photographs of every panel and have a GPS tie to the panel and photograph locations. CTL Thompson has been drilling and taking soils core samples. They will have a couple of areas that will require the Union Pacific Railroad to have their flaggers on site. Next week they will be bringing in a rig to bore down from the top of the levee.

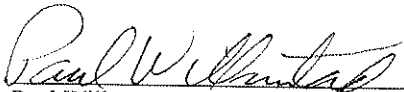
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Banner said that he had not received a response to his last letter concerning the Railroad's access permit requirements. Kock said that NorthStar and CTL Thompson have had a good working relationship with the local UP personnel, and they have not had any problems getting a chance to do the work necessary. Kock said that ASI Construction does have a railroad rider on their corporate liability insurance.

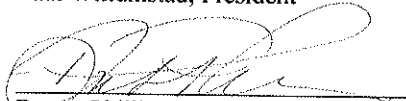
Other Business:  
None.

There being no further business to come before the Board, the business meeting was adjourned at 11:28 am. The next regular meeting date will be February 26, 2014, at 10:30 am.

APPROVED:

  
Paul Willumstad, President

  
Matt Cordova, Treasurer

  
Donna Phillips, Secretary

**PUEBLO CONSERVANCY DISTRICT  
2014 BUDGET**

	2014 BUDGET
<b>REVENUES</b>	
Interest	\$ 22,000
Unrealized Gains	\$ -
Maintenance Fund Assessment	\$ 870,000
City of Pueblo Maintenance Fund IGA	\$ 50,000
Leases, Books, Other	\$ -
Other Income	\$ -
Cost of Sales	\$ -
<b>Total Revenues</b>	<b>\$ 942,000</b>
<b>EXPENDITURES</b>	
Legal Fees	\$ 6,000
Directors Fees	\$ 14,400
FICA Taxes	\$ 1,102
Engineer/Administrative	\$ 7,200
Bookkeeping & Audit Preparation	\$ 10,200
Audit	\$ 4,000
Insurance/Bonds	\$ 3,500
Office Expense	\$ 2,000
Office Rent/Storage	\$ 1,000
Professional Fees	\$ 12,500
Appraisal	\$ -
Travel	\$ -
Repairs & Maintenance	\$ 18,000
Maintenance Fund Assessment Programming & Maintenance	\$ 10,000
Contract Administration and Oversight	\$ 15,000
Arkansas River Levee Repairs	\$ 15,000
Arkansas River Levee Certification Preliminary Work	\$ 264,250
Arkansas River Levee Certification Design and/or Construction	\$ 700,000
Wildhorse/Dry Creek Levee Design Preliminary Work	\$ -
Wildhorse/Dry Creek Levee Design and/or Construction	\$ 350,000
Wildhorse/Dry Creek Levee Construction	
Contingencies	\$ 20,000
Emergency Repairs	\$ 15,000
Capital Improvements	\$ 5,000
Planning & Development	\$ 5,000
HARP -- IGA Contribution	\$ 50,000
HARP -- O&M	\$ 10,000
<b>Total Expenditures</b>	<b>\$ 1,539,152</b>
Excess of Revenues Over (Under) Expenditures	\$ (597,152)
Beginning Reserve Fund Balance	
Ending Reserve Fund Balance	
Assigned Fund Balance	\$ 597,152
2014 Budget Balance	\$ -
Unassigned Fund Balance	\$ 1,044,045